

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, May 20, 2015 at 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 20, 2015 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees, Judith C. Ogden, L. Gordon Van Vechten, and Jeffrey D. Fischer. Also in attendance Village Clerk Margaret O’Keefe, Village Treasurer Patricia Mulderig, and Village Attorney Anthony B. Tohill.

Pledge of Allegiance.

Mayor – Douglas A. Dahlgard:

- **Minutes of May 6, 2015, 7 PM** Trustees work session were presented. It was, upon motion by Trustee Fischer, second by Trustee Ogden, abstention by Trustee Van Vechten and adopted (4-0-1):
RESOLUTION #028-15
RESOLVED, to adopt the minutes of the above referenced meeting as presented.
- **Minutes of April 15, 2015, 7 PM** Trustee meeting were presented. A formatting issue eliminated the board the following appointees were assigned to.

Chairman <u>PB</u>	5 years	Harlan Fischer
Member <u>ARB</u>	5 years	Kevin Phieffer
Member <u>JCC</u>	3 years	Robin Herrnstein
Member <u>JCC</u>	3 years	Craig Holland
Member <u>ZBA</u>	5 years	Allyson Svatek

It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:

RESOLUTION #029-15

RESOLVED, to adopt the minutes of the above referenced meeting as amended.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #030-15
RESOLVED, to accept the report filed by Industrial Appraisals.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #031-15
RESOLVED, that the Mayor is authorized and directed to execute engagement agreements with John Zollo, Jr. for special prosecutor & litigation services in his official capacity.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #032-15
RESOLVED, to authorize and direct the Mayor to execute the Annual Agreement with the Town of Smithtown in regard to Traffic Signs and Pavement Markings.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #033-15
RESOLVED, to authorize and direct the Mayor to execute the Annual Agreement with the Town of Smithtown in regard to Road Repair and Maintenance of Village Streets.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #034-15
WHEREAS, the Board of Trustees recognizes the need to fulfill the vacancy of 1st Alternate on the Zoning Board of Appeals, and
WHEREAS, Mr. William Anderson has submitted his résumé, and
WHEREAS, Joseph Bollhofer, ZBA CHAIRMAN has encouraged his appointment,
BE IT RESOLVED, to appoint William Anderson to the Zoning Board of Appeals as 1st Alternate an appointment with a one-year term.
- Sts. Philip and James Church will sponsored a race on Sunday, May 31, 2015 with a rain date of June 7, 2015. The village attorney has deemed the insurance certificate filed with the Village Clerk acceptable. The village will not be closing roads, nor providing a police presence.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #035-15
WHEREAS, on April 14, 2015 the Board of Trustees adopted resolution #018-15, allowing for the of , and
WHEREAS, Avalon Park representative have requested an extension of 60 days to begin,
BE IT RESOLVED, to allow for a 60-day extension to the above permit all site work incident to the subject installation shall occur not earlier than the 1st day of June, 2015 and be completed not later than the 31st day of July, 2015.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #036-15
RESOLVED, as allowed for in the adopted budget, the village treasurer is authorized and directed to pay \$15.00/per tour night differential (MIDNIGHT- 8 AM) to police personnel.
- It was, upon motion by Trustee Fischer, second by Trustee White, and unanimously adopted:
RESOLUTION #037-15
RESOLVED, the village clerk is hereby authorized and directed to post and publish a public hearing for Local Law (Intro.) #2 of 2015, “A LOCAL LAW ENACTING VILLAGE CODE CHAPTER 80, DRIVEWAYS”. Said hearing is to be held on June 17, 2015 at 7 PM time then in effect, at Village Hall, 500 North Country Rd., St. James New York 11780.
- The Alert system will be used to notify residents about the Toni Frissell Exhibit.

2. Financials – Patricia Mulderig, Treasurer:

- Report submitted to the Board.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #038-15
RESOLVED, to adopt Abstracts #126781 through and including #126789 in the total amount of \$44,684.89 to be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #039-15
RESOLVED, to adopt Abstracts #TA129 (TA0993 Account) and #TA130 (TA0992 Account) in the total amount of \$465.00 to be paid from the Trust and Agency Fund.

- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #040-15
RESOLVED, the village treasurer is hereby authorized and directed to transfer \$2,398.00 from the Justice Court Grant account 2015 to the General Fund as reimbursement for the installation of a security system from AirTight Security.
- It was, upon motion by Trustee White, second by Trustee Ogden, and unanimously adopted:
RESOLUTION # 041-15
RESOLVED, the village treasurer is hereby authorized and directed to transfer \$1,697.20-00 from the Justice Court Grant account 2015 to the General Fund as reimbursement for the purchase of secure records shelving from Global Industries.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION # 042-15
RESOLVED, to accept the TD Bank Collateral Agreement (affixed to the official minutes).
- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #043-15,
the village treasurer is authorized and directed to make the budget modifications as noted below:

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/28/2016		2/28/2016
A1560	BUILDING PERMITS	(30,000.00)	(25,722.50)	(55,722.50)
A1110.26	JUSTICE COURT ASSISTANCE GRANT - 2014	0.00	2,835.04	2,835.04
A1110.27	JUSTICE COURT ASSISTANCE GRANT - 2015	0.00	7,510.20	7,510.20
A5110.11	STREET MAINTENANCE OVERTIME	5,000.00	1,000.00	6,000.00
A8010.4	ZONING BOARD	1,000.00	1,468.50	2,468.50
A1990	CONTINGENCY	22,553.26	12,908.78	35,462.02
		0.00	0.00	0.00
		(1,446.74)	0.00	(1,446.74)

- 3. Highway Department –John Lendino, Deputy Hwy. Comm. and Judith C. Ogden Hwy. Comm.:**
 - Review of potential road paving projects.
 - Discussion regarding equipment.
 - Residents Dr. Mark Finger and Mr. Gary Weil discussed road conditions at Evan Ct.
- 4. Building Department, ARB, JCC - Gerard Harris, Building Inspector:**
 - Several applications under review.
- 5. Highway Department –Judith C. Ogden Hwy. Comm.:**
 - Agreement being drafted with the Town of Smithtown to pave jointly owned Highland Avenue.
 - Potential Local Waterfront Revitalization grant opportunity for work at Harbor Road.
- 6. Planning Board –Harlan J. Fischer, Chair:**
 - No meeting for May; Chairman Fischer attend the SCVOA 4 hour training held on May 12, 2015.
- 7. Police Department – Chief Martin J. Thompson:**
 - **Discussion regarding vehicles.**
 - Traffic control at Harbor and Route 25A.

- Chief Martin Thompson to attend the July police training conference.

8. Other Matters:

Discussion regarding the deer population. No action taken.

It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee White, second by Trustee Van Vechten, and unanimously adopted, to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted, to adjourn the meeting at 9:37 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk